



Starcross  
Parish Council

# STARCROSS PARISH COUNCIL

Minutes of a Meeting of Starcross Parish Council held in Starcross Pavilion on Tuesday 10 September 2024 at 7.30pm

**Present:**

Cllrs Hopper (Chairman), Cadbury, Eyre, Lovell, Pegg, Rastall and Williamson

**Also present:**

Suzanna Hughes (Clerk), District Cllr Taylor and three members of the public

## RESIDENTS' QUESTION TIME

The Chairman invited questions/comments from residents.

There were no questions.

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### 100924.01 APOLOGIES FOR ABSENCE

Members received apologies from:

- Cllr Chase
- Cllr Allen
- Cllr McNally
- County Cllr Connett

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### 100924.02 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensation.

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### 100924.03 RATIFICATION OF MINUTES

Members present received the minutes of the Parish Council meeting held on held on 10 September 2024.

**AGREED UNANIMOUSLY** by those members present that these minutes be signed by the Chairman as a true and correct record of that meeting.

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### 100924.04 ACTION REPORT

Members noted the action report which had been circulated to them in advance of the meeting.

Well Street Cottages

It was noted that a lot of work has been carried out in the back garden. No work has yet been carried out on the properties themselves.

Bus Shelters

No further updates.

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### 100924.05 CRIME & SPEEDWATCH REPORT

Crime

During the period 1 – 31 August, there were ten crimes recorded:

Theft (vehicle) x 1, ASB x 1, Criminal Damage x 2, Violence less serious x 1, Harassment x 1, Fraud & Forgery x 1, RTC (damage only) x 1, Domestic Abuse x 2.

**100924.06 COUNTY & DISTRICT COUNCILLORS' REPORTS**

District Cllr Taylor advised that the new government's formula for housing need has increased the housing numbers required to be built per year in Teignbridge from 720 to 1066. The Teignbridge Local Plan has already been submitted, however, and therefore, should the Plan be accepted, the housing numbers will remain at 720 for the next five years until the Local Plan is reviewed.

Kenton Primary School is being hosted at Powderham Castle this half-term until a temporary school building is constructed at the East Town Lane playing fields in Kenton.

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**100924.07 FINANCE AND POLICY COMMITTEE**  
(Cllrs Hopper, Chase, Pegg, Rastall, Eyre & Coupe)

7.1 **Financial Report** - members received and noted the financial report 10 July – 10 September 2024 and were asked to approve the payments listed (copy attached).  
*Proposer: Cllr Hopper; Seconder: Cllr Cadbury*

**AGREED UNANIMOUSLY** that the payments listed are made.

7.2 Proposal: All café volunteers to obtain basic DBS checks online at a cost of £18 each.  
*Proposer: Cllr Hopper; Seconder: Cllr Rastall*

**AGREED UNANIMOUSLY** to obtain basic DBS checks online as proposed.

ACTION: Clerk and Cllr Rastall to confirm requirements.

7.3 Proposal: To submit to the Plot Holder of allotment number 79 the two month notice warning letter.  
*Proposer: Cllr Hopper; Seconder: Cllr Lovell*

**AGREED UNANIMOUSLY** to submit two month notice warning letter to the plot holder of allotment number 79.

ACTION: Clerk to send letter.

7.4 Proposal: To purchase a spare set of defibrillator pads at a cost of £105 + VAT  
*Proposer: Cllr Williamson; Seconder: Cllr Cadbury*

**AGREED UNANIMOUSLY** to purchase a spare set of defibrillator pads as proposed.

ACTION: Clerk to order

7.5 **General Report/Question & Answers**

The clerk circulated a report about the Community Infrastructure Levy which contained information about chargeable developments in Starcross and how the CIL payments can be spent. This was noted.

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**100924.08 PLANNING AND DEVELOPMENT**  
(Cllrs Pegg, Cadbury & McNally)

**Whole Council to Debate (accompanying documents)**

8.1 **New applications/appeals**

8.1.1 24/01113/HOU – Beach Farm, Starcross  
Proposed extension and internal alterations

No comment.

- 8.1.2 24/01262/TPO – Ilex House, Road from The Strand to Cofton Cross, Starcross  
T1 – Quercus Ilex – fell and remove, T2 – Quercus Ilex – fell and remove

No comment.

- 8.1.3 24/01290/NPA – Hartwell House, The Strand, Starcross  
Application for Prior Approval under Part 3 Class MA and paragraph W of the  
GPDO for change of use/conversion of existing commercial premises (Class E)  
to form two maisonettes and one apartment (Class C3)

No comment.

8.2 **Decisions:**

- 8.2.1 22/00923/LBC – Cofford Farm, Starcross  
Plant room enclosure attached to the rear of the farmhouse (additional works to  
19/00972/LBC)

Members noted that TDC has granted conditional Listed Building consent.

- 8.2.2 24/00991/AGR – New Place, Staplake Road, Starcross  
General purpose agricultural building

Members noted that TDC has confirmed that Prior Approval is not required.

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**100924.09 PAVILION & SPORTS FIELD**  
**(Cllrs Rastall, Hopper, Pegg, Eyre & Coupe)**

- 9.1 Proposal: Cllr Rastall to purchase online, magnetic badges for Café volunteers: 4 x  
'Volunteer' and 4 'Councillor' at a cost of £2.28 each + £2.20 postage = Total £20.44  
*Proposer: Cllr Rastall; Seconder: Cllr Pegg*

**AGREED UNANIMOUSLY** to purchase online magnetic badges for Café volunteers,  
as proposed.

- 9.2 Proposal: To reimburse Cllr Hopper £158.46 for items purchased for the Pavilion Café  
during July and August  
*Proposer: Cllr Rastall; Seconder: Cllr Cadbury*

**AGREED UNANIMOUSLY** to reimburse Cllr Hopper £158.46, as proposed.

ACTION: Clerk to refund  
FUNDING: Precept

- 9.3 Proposal: To present a Christmas 'singalong' on 12 December, entertainment  
provided by Chloe Taylor, pianist, at cost of £50. Fee to be covered by selling of draw  
tickets and mince pies and mulled wine (alongside the usual café fare).  
*Proposer: Cllr Pegg; Seconder: Cllr Rastall*

**AGREED UNANIMOUSLY** to present a Christmas 'singalong' on 12 December, as  
proposed.

**Committee Chair Report:**

- 9.4 General Report/Questions & Answers  
None
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**100924.10      PARKS & GARDENS**  
**(Cllrs Chase, Lovell, Allen and Eyre)**

**Committee Chair Report (Cllr Chase)**

**10.1      General Report/Question & Answers**  
None.

Arrangements will be made to fit the new signs over the next few days.

**10.2      Cllr Eyre advised that Plant Tech had not yet been able to prepare the planter ready for the new tree to be planted and sought the Council's approval to proceed with an alternative contractor due to the time sensitivity. The cost will increase from £450 + VAT to £500 + VAT but will include the laying of a membrane under the wood chips.**

**AGREED UNANIMOUSLY** to proceed with the new quote from Steve Swift for £500 + VAT and cancel the order with Plant Tech.

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**101024.11      EXTERNAL PROJECTS**  
**(Cllrs Coupe, Hopper, Eyre & Williamson)**

The Adventure Corner is progressing but there is nothing further to report at this stage.

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**101024.12      WORKING PARTY REPORTS**

It was noted that no progress has been made with the cycle path report. Cllr Eyre advised that she had been trying to contact Public Rights of Way without success. It was agreed that Cllrs Eyre and Pegg should review the report and send it to DCC and Sustrans.

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**101024.13      NON-COMMITTEE ITEMS**  
None

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**101024.14      RESIDENTS' CORRESPONDENCE**

A joint meeting between the Pavilion and Sports Field Committees has been arranged to discuss correspondence about the football club and the Council's relationship with the football club moving forward.

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**101024.14      DATE OF NEXT MEETING**

The next Parish Council meeting will be held on **Tuesday 15 October 2024** in the Pavilion commencing at 7.30pm.

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SIGNED:  
Chairman of the Parish Council

DATE: 15 October 2024

*Note: Where a document or paper is referred to on the Agenda, this document will be available on request from the Clerk by emailing [starcrossp for cclerk@gmail.com](mailto:starcrossp for cclerk@gmail.com)*

## Starcross Parish Council Finance Report –10 September 2024

<b>Summary of Bank Balances at 10 September 2024</b>	
Current (C)	£7,177.30
Pavilion Trading (P)	£9,323.27
Allocated Reserves (A)	£59,795.08
<b>Total</b>	<b>£76,295.65</b>

<b>Income: 10 July – 10 September 2024</b>		
Pavilion hire	£467	P
Pavilion café	£731.15	P
Bank interest (31 July & 30 Aug)	£149.37	A

<b>Payments for approval</b>			
Clerk	Salary & disbursements (July & August)	£1178.74	C
Plant Tech	Grass cutting, maintenance and clearing the planter	£2766.24	C
Plant Tech	Works at the Pavilion – concrete plinth, external paving, platform at base of steps	£570	C
PKF Littlejohn	External audit of accounts	£378	C
Powderham Estate	Half yearly rental for Allotments	£105	C
HMRC	Pavilion VAT 1 <sup>st</sup> Q	£324.32	C
Signs Express	Play park signage	£373.03	C
RBL	Poppy wreath	£20	C
J Hopper	Reimbursement for: Items purchased for Pavilion Café (see item 9.2 on September agenda)	£158.46	P
T Greenslade	Pavilion - cleaning, fobbing & supplies (July & August)	£530.62	P
D Mulgrove	Wash down Pavilion cladding	£200	P
S Rastall	Paper towels and dispenser (as agreed in July)	£45.48	P
Bramshaw Heating & Plumbing	Pavilion heating service and repairs	£690	P

<b>Direct Debits: 10 July – 10 September 2024</b>			
Bankline (15/7 & 15/8)	Banking fees	£48.10	C
PWLB	Loan repayment	£1577.96	C
Shell Energy (16/7 & 16/8)	Pavilion telephone & broadband	£54.49	P
Biffa (29/7 & 27/8)	Waste bin at Pavilion (rental & collection)	£66.52	P

<b>Clerk (July &amp; August)</b>	Salary	Tax	Net	Disbursements
Salary	£1102.50	£0	£1102.50	
Telephone and Internet	-	-	-	£10.00
Using home as an office	-	-	-	£17.34
Mileage @ 45p per mile	-	-	-	£15.30
Quickbooks	-	-	-	£33.60
<b>TOTAL</b>				<b>£1178.74</b>