

**THE STARCROSS PAVILION
HIRE AGREEMENT
(CORPORATE)**

NAME: _____ DATE(S) REQUIRED: _____
 ADDRESS: _____ TIME/SESSION REQUIRED: _____
 EMAIL: _____
 TEL. NO: _____
 ORGANISATION: _____
 PURPOSE OF HIRE: _____

The Starcross Pavilion offers a spacious hall with tables and chairs available to accommodate up to 50 people. There is a fully fitted kitchen with fridge, microwave and cooker; central heating; toilets and separate disabled toilets, and large car park bordering a large sports field. In addition, we are able to provide refreshments.

Please indicate your requirements below:

Corporate all day booking	To include refreshments provided (tea/coffee/biscuits)	
Corporate all day booking	Without refreshments	
Corporate half day	To include refreshments (tea/coffee/biscuits)	
Corporate half day	Without refreshments	

Please add any further 'Special requirements':

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You will be met by a Representative or Caretaker on arrival who will unlock the premises for you and who will also meet you and lock up after your booked session.

I confirm that I have read, and will comply with, the Conditions of Hire of the Pavilion Hall.

Please return this form to:-

Suzanna Hughes, Clerk to the Council, 16 Westwood Cleave, Ogwell, Newton Abbot, TQ12 6YE
 Email: starcrosspcclerk@gmail.com
 Tel: 01626 330311

Please retain the conditions of hire for your records.

Signed: _____ Date: _____

We are committed to ensuring that your privacy is protected by adhering to the EU General Data Protection Regulation (GDPR). Your personal data will be processed in accordance with our full Privacy Policy which is available to view at <http://www.starcrosspc.org.uk/Starcross-PC/UserFiles/Files/General%20Privacy%20Notice.pdf>